

QAPI ACTION PLAN

1. Describe Team and Leadership Responsibilities

Member	Department	Role	Duties
MD / DO	Medical Director	Leader	Design and execute PIPs
Administrative Director	Administration	Data	Collect data Surveys Communication
Director	House keeping	Recorder of PIPs	Track and update PIPs
RN	Nursing	Analytics	Root cause Graphs / dashboard Tracking
DON	Nursing	AE's Performance	Data collection
Pharmacist	Pharmacy	AE's Med errors	Unsafe Rx Deprescribe
Psychologist	Clinical		
	Dietary	QOL	
	Activities	QOL	
Physical therapist	Rehab		
Resident	Facility	Autonomy & QOL	

2. Develop a Deliberate Approach to Teamwork

Communication plan	Newsletters, posters, text messaging, web posts
Dashboards	Falls per unit Infection rate Hand sanitizing adherence
Education plan	Family Staff Clinicians / allied health

3. Take Your Own **QAPI "Pulse"** with Self-Assessment
4. Identify Your Organization's Guiding Principles
5. Develop Your QAPI Plan
6. Conduct a QAPI Awareness Campaign
7. Develop a Strategy for Collecting & Using QAPI Data
8. Identify Gaps & Opportunities
9. Prioritize Quality Opportunities & Charter PIPs
10. Plan, Conduct & Document PIPs
11. Get to the "Root" of the Problem
12. Take Systemic Action